

Office of Policy and Budgetary Affairs
Board of County Commissioners, Miami-Dade County

Constitutional Office of the Tax Collector

On May 5, 2022, the Miami-Dade County Board of County Commissioners held a Special Meeting to discuss the transition to and implementation of five elected constitutional offices. One of the items adopted at the Special Meeting was Special Item No. 4 which, among other things, directed the Office of Policy and Budgetary Affairs to study the functions, responsibilities and operations of the County Tax Collector for the ten (10) largest counties in Florida.

The questions included below will serve as the basis for the conversation between our office and the appropriate representatives from your County's Tax Collector.

County Demographics

County: Duval

Population: 999,935

Tax Collector

Staffing & Personnel

Budgeted Full-Time Employees: 246

Budgeted Part-Time Employees: 49

Are Tax Collector Employees Considered County Employees? If not, please explain: Yes

Bargaining Units: 2 – AFSCME and JSA

Funding & Administrative Support

Total Adopted Budget (detailed by funding source): 21,191,308

How Much Does Your Office Collect in Fees? 11,171,950

Value of Total Collections? 2,789,153,085

Support Functions Received from the County (IT, Human Resources, Financial Administration, etc.): IT, Human Resources, Financial Administration

Support Functions Provided to the County: Collection of all taxes and fees, including animal licenses, parking citations, etc.

Operations & Additional Functions

Number of Satellite/Regional Offices: 10

Number of Owned/Leased Facilities and Their Purpose: 2 offices are in county-owned buildings, 8 branch locations are in leased facilities.

What Forms of Payment Are Accepted? (Both in person and online): Cash, check, money order, credit card, debit card.

If any, List Additional Functions Performed Beyond Statutory Duties: We are the sole depository for the City of Jacksonville; we collect parking citation, building permit fee, local business taxes, etc. We also issue Concealed Weapons Permits and birth certificates.

Contact Person (Name, Title, E-Mail, Phone Number): Sherry Hall, 904-255-5794

If available, please attach the following documents with your response:

- Table of Organization
- Any Service Agreement(s) with the County
- Any Agreements with other Constitutional Offices
- Any Agreements with other Jurisdictions