

**Office of Policy and Budgetary Affairs**  
**Board of County Commissioners, Miami-Dade County**

**Constitutional Office of the Sheriff**

As Miami-Dade County prepares for the implementation of Amendment 10, the Board of County Commissioners has directed the Office of Policy and Budgetary Affairs to study the functions, responsibilities and operations of the County Sheriff for the ten (10) largest counties in Florida.

**County:** Hillsborough County

**County Seat:** Tampa

**Office of the Sheriff**

**Staffing & Personnel**

**Total Budgeted Full-Time Employees:** The total budgeted full-time employees is 3,883. General BOCC Funding: 3,602. All Other Funding: 281

**Sworn Full-Time Employees:** General BOCC Funding: 2,348. All Other Funding: 40

**Civilian Full-Time Employees:** General BOCC Funding: 1,254. All Other Funding: 241

**Total Budgeted Part-Time Employees:** The total budgeted part-time employees is 474. General BOCC Funding: 465. All Other Funding: 9

**Sworn Part-Time Employees:** General BOCC Funding: 17. All Other Funding: 0.

**Civilian Part-Time Employees:** General BOCC Funding: 448. All Other Funding: 9.

**Are Sheriff's Office Employees Considered County Employees? If not, please explain:** The Sheriff's Office is an agency within Hillsborough County who receives funding through the Hillsborough County BOCC, but we are an independent agency and therefore employees are not considered County employees.

**Do Sheriff employees belong to a bargaining unit(s)? if so, please explain:** No, Sheriff's employees do not belong to a bargaining unit.

**If collective bargaining agreements are in place, by whom are those negotiated, and ultimately signed?:** N/A

**Funding & Administrative Support**

**Total Adopted Budget:** The total Adopted Budget is: \$501,823,160.

**Do funding sources other than county general funds fund the services provided by the Sheriff's Office? If so, please explain:** Interlocal agreements are used to document the agreement to provide security services with the County and Port Tampa as well as other agreements to provide child protective services, misdemeanor probation services, 911 dispatch,

agriculture, construction fraud and park deputies. In addition, funding for some positions is from the inmate welfare fund which is funded from commissions from sale to inmates for commissary and telephone/video visitation.

**Support Functions Received from the County (IT, Human Resources, Financial Administration, etc.):** None. HCSO also is responsible for most facility maintenance, including the two jail facilities and fleet maintenance.

**Are there Sheriff actions that require approval or ratification by the Board of County Commissioners? If so, please explain:** Interlocal and memorandums of understanding are required to be presented to the BOCC.

### **Law Enforcement Functions**

**Describe the types and level of police services provided to municipalities across your County (routine police patrol, solely Sheriff functions or a combination):** HCSO provides a combination of Sheriff functions, patrol, and civil service process. Upon request, HCSO provides support to local municipalities to include Marine, Aviation, Bike Response Team, Mounted Team, EOD, SWAT and use of other specialized units. HCSO works in concert with local municipalities to staff large scale events i.e. Gasparilla Parades, Super Bowl etc.

**Describe the types and level of police services provided to the unincorporated areas, if any, across your County (routine police patrol, solely Sheriff functions or a combination):** HCSO is responsible for all services in the unincorporated areas of Hillsborough County.

**Does the Sheriff's Office contract with municipalities for certain services to be provided on behalf of the Sheriff? If so, please explain:** No, the Sheriff's Office does not contract with municipalities for certain services to be provided on behalf of the municipality.

**Does the Sheriff's Office contract with municipalities for certain services to be provided on behalf of the municipality? If so, please explain:** Crossing Guards and School Resource Officers.

**If applicable, does the Sheriff's Office provide law enforcement services for the Airport(s) and/or Seaport(s) in your County?:** Yes, law enforcement services are contracted through interlocal agreements with Port Tampa Bay. Tampa International Airport has its own police force.

**If applicable, does the Sheriff's Office provide support to the County (Law Enforcement at Countywide/Regional Buildings, security details for County officials, etc.):** Yes, HCSO provides county center security through interlocal agreements and receives court services funding (appropriated) for providing courthouse security.

**Is there a process, either by County Code/Charter or Agreement, for the transition of law enforcement services in the event on an incorporation or an annexation? If so, please explain:** No, there is not a process for the transition of law enforcement services in the event of an incorporation or an annexation.

### **Operations & Assets**

**Number of District/Satellite/Regional Stations and/or offices:** HCSO utilizes five Districts.

**Explain the ownership of these facilities (owned by the County, owned by the Sheriff, or privately leased) and their uses:** The majority of facilities are provided and owned by the BOCC. HCSO leases some substations from private landlords. For example of our facilities: Malcom E. Beard Sheriff's Operations Center (SOC): County Owned, SOC Gym & Maintenance Office: County Owned, Falkenburg Road Complex Warehouse: County Owned, Pinebrooke I: County Owned, Pinebrooke II: County Owned, Pinebrooke III: County Owned, Pinebrooke IV: County Owned, District I: County Owned, District II: County Owned, District III: County Owned, District IV: County Owned, District V: County Owned, Aviation Offices & Hangar: Lease holder HCAA, Freddie Solomon Annex (Records): County Owned, HCSO History Center: County Owned, 78<sup>th</sup> St. Uniform Store: County Owned, Marine Unit: Owned by Port Authority, Warehouse Supply on Orient Road: County Owned, Northdale Community Substation: Privately Leased, Brandon Town Center Community Substation: Privately Leased, Fountain Oaks Community : Privately Leased, Carrollwood Fitness Center: County Owned, Town & Country Community Substation: Privately Leased, Sun City Community Substation: Privately Leased, Bloomingdale Community Substation: Privately Leased, Winthrop Community Substation: Privately Leased, Walter C. Heinrich Practical Training Site: Lease Holder Hillsborough County Waste Management, Occupational Health & Wellness Clinic: County Owned, Freddie Solomon B&G Club: County Owned, Wimauma B&G Club: County Owned, Dover B&G Club: County Owned, Town & Country B&G Club: County Owned, Vinik B&G Club: County Owned, Carey B&G Club: County Owned, and EOD (Bomb Squad Facility): County Owned. The facilities are owned by the County. In those instances where a location is leased, the lease is developed in partnership between the County Real Estate, the Sheriff's Office and the Property Owner

**Who is responsible, operationally and financially, for the maintenance of these facilities?** The Sheriff's Office is responsible for the maintenance of all the facilities. Funding for the maintenance and/or capital improvements associated with the facilities is identified and requested during established budget cycles.

**Number of Vehicles in Sheriff's Fleet:** There are 3,054 vehicles in the Sheriff's Fleet.

**Explain the ownership of these vehicles (owned by the County, owned by the Sheriff, or privately leased):** The vehicles are owned by the Sheriff's Office.

**Who is responsible, operationally and financially, for the maintenance of the fleet?** The Sheriff's Office is financially responsible for the maintenance of the vehicles.

### **Additional Functions**

**Does the Sheriff's Office provide bailiff services for County courts? If so, please explain the reporting structure.:** Yes, HCSO provides bailiff services for the County courts. All law enforcement (certified) deputies report to the Sheriff. Furthermore, the detailed reporting structure is broken down by six squads that consist of corporals and sergeants as supervisors for the six squads. The six squads are overseen by two lieutenants, one captain, and one major. Between the six squads are three law enforcement sergeants, four detention sergeants, five law

enforcement corporals, and six detention corporals. There are twenty-eight law enforcement deputies and eighty-two detention deputies within the unit.

**If any, List Additional Functions Performed Beyond Statutory Duties:** The additional functions performed beyond statutory duties are the following: security Check prior to court (search of court rooms), ensure in custody defendant has been transported, coordinate with Inmate transport if an inmate needs to be ordered, obtain and verify docket, relay issue(s) to Judge prior to the start of court, maintain order within and often outside the courtrooms, enforce the judge's personal rules, some judges don't allow children or audience's particular attire (must address), ensuring during jury trials victim's families do not enter courtroom with memorabilia t-shirts or recognizable items to influence the jurors, oversee jurors (escort...etc.), assist with the audio/visual, order/return clothing to the Public Defenders' office, order meals and complete necessary paperwork (after delivery hours Sheriff's Office will pick it up), escort jurors to vehicles during high profile trials (if requested and after sunset), liaison between jurors, attorneys, and judge (if needed), ensure jurors have notepads/pens, collect and secure jurors notes at the end of the day, and at the conclusion of trials, remove juror notes and give them to the judicial assistant (JA) for shredding.

**Contact Person (Name, Title, E-Mail, Phone Number):** Kathy Hernandez, Corporal, [khernandez@teamhcsso.com](mailto:khernandez@teamhcsso.com), 813-247-0924

**If available, please attach the following documents with your response:**

- Table of Organization
- Any Service Agreement(s) with the County
- If applicable, any agreements with other Constitutional Offices
- If applicable, any agreements with other Jurisdictions