

**Office of Policy and Budgetary Affairs**  
**Board of County Commissioners, Miami-Dade County**

**Constitutional Office of the Property Appraiser**

On May 5, 2022, the Miami-Dade County Board of County Commissioners held a Special Meeting to discuss the transition to and implementation of five elected constitutional offices. One of the items adopted at the Special Meeting was Special Item No. 5 which, among other things, directed the Office of Policy and Budgetary Affairs to study the functions, responsibilities and operations of the County Property Appraiser for the ten (10) largest counties in Florida.

The questions included below will serve as the basis for the conversation between our office and the appropriate representatives from your County's Property Appraiser.

**County Demographics**

**County:** Pinellas

**Population:** 959,107 as of 2020 Census

**Number of Folios:** 436,619 real property parcels, 59, 173 tangible personal property accounts (approximately 16,000 are taxable).

**Property Appraiser**

**Staffing & Personnel**

**Budgeted Full-Time Employees:** 129

**Budgeted Part-Time Employees:** 0

**Are Property Appraiser Employees Considered County Employees? If not, please explain:** Yes. All county departments and the Constitutional Officers (with the exception of the Sheriff) are under the Pinellas County Unified Personnel System, which was created by a Special Legislative Act in 1977.

**Bargaining Units:** N/A

**Funding & Administrative Support**

**Total Adopted Budget (detailed by funding source):** \$14,145,818 (FY 21/22) BCC funded but approved by DOR.

**Total Much Revenue Does Your Office Collect in Fees?:** None

**Number of Owned/Leased Facilities and Their Purpose:** see next section

**Support Functions Received from the County (IT, Human Resources, Financial Administration, etc.):** Business Technology Services (Internet/phones/Microsoft Office licensing/Enterprise

internet security); Human Resources, County Attorney, Real Estate Management (use county owned and leased real estate rent free), Facilities Services (maintenance).

**Support Functions Provided to the County:** Provide damage assessment duties and personnel during emergency events.

**Does Your Office Share Property Data with Other Jurisdictions?:** Yes

### **Operations & Additional Functions**

**Number of Satellite/Regional Offices:** 1 main, 3 satellite

**Number of Owned/Leased Facilities and Their Purpose:** Have footprint in three (3) county owned buildings for office space and one (1) leased satellite office (will relocate to new county owned facility upon its completion in summer 2024).

**Do You Have Agreements with Other Government or Non-Government Entities to Collect Non-Ad Valorem Assessments?:** Yes

**What Role Does the Office of the Property Appraiser Have with the Value Adjustment Board?**  
We are simply a party before the board, there to defend our value or exemption denial.

**If any, List Additional Functions Performed Beyond Statutory Duties:** Public education and outreach efforts.

**Contact Person (Name, Title, E-Mail, Phone Number):** Sandy Leggett, Executive Assistant to the Property Appraiser. [sleggett@pcpao.org](mailto:sleggett@pcpao.org) (727) 453-3388

**If available, please attach the following documents with your response:**

- Table of Organization
- Any Service Agreement(s) with the County
- Any Agreements with other Constitutional Offices
- Any Agreements with other Jurisdictions