

Office of Policy and Budgetary Affairs
Board of County Commissioners, Miami-Dade County

Constitutional Office of the Property Appraiser

On May 5, 2022, the Miami-Dade County Board of County Commissioners held a Special Meeting to discuss the transition to and implementation of five elected constitutional offices. One of the items adopted at the Special Meeting was Special Item No. 5 which, among other things, directed the Office of Policy and Budgetary Affairs to study the functions, responsibilities and operations of the County Property Appraiser for the ten (10) largest counties in Florida.

The questions included below will serve as the basis for the conversation between our office and the appropriate representatives from your County's Property Appraiser.

County Demographics

County: Duval

Population: 948,000

Number of Folios: [Click or tap here to enter text.](#)

Property Appraiser

Staffing & Personnel

Budgeted Full-Time Employees: 113

Budgeted Part-Time Employees: 4

Are Property Appraiser Employees Considered County Employees? If not, please explain: We are city/county consolidated, so all employees are City of Jacksonville employees.

Bargaining Units: All in same bargaining unit.

Funding & Administrative Support

Total Adopted Budget (detailed by funding source): 11,926,933 funded by City of Jacksonville. Approved by DOR.

Total Much Revenue Does Your Office Collect in Fees?: 483,343

Number of Owned/Leased Facilities and Their Purpose: Use a COJ building.

Support Functions Received from the County (IT, Human Resources, Financial Administration, etc.): We are part of COJ's IT, Central Payroll, Most HR functions, Accounting, etc. We basically operate as a City department.

Support Functions Provided to the County: We provide tax roll information, aerial imagery, etc.

Does Your Office Share Property Data with Other Jurisdictions?: Yes

Operations & Additional Functions

Number of Satellite/Regional Offices: 0

Number of Owned/Leased Facilities and Their Purpose: 0

Do You Have Agreements with Other Government or Non-Government Entities to Collect Non-Ad Valorem Assessments?: We have some agreements with special taxing districts.

What Role Does the Office of the Property Appraiser Have with the Value Adjustment Board?
We interact with VAB, and participate in VAB hearings.

If any, List Additional Functions Performed Beyond Statutory Duties: [Click or tap here to enter text.](#)

Contact Person (Name, Title, E-Mail, Phone Number): Kathleen Collins, Chief Financial Officer , kathleenc@coj.net
904-255-5890.

If available, please attach the following documents with your response:

- Table of Organization
- Any Service Agreement(s) with the County
- Any Agreements with other Constitutional Offices
- Any Agreements with other Jurisdictions