

**Office of Policy and Budgetary Affairs**  
**Board of County Commissioners, Miami-Dade County**

**Constitutional Office of the Supervisor of Elections**

On May 5, 2022, the Miami-Dade County Board of County Commissioners held a Special Meeting to discuss the transition to and implementation of five elected constitutional offices. One of the items adopted at the Special Meeting was Special Item No. 2 which, among other things, directed the Office of Policy and Budgetary Affairs to study the functions, responsibilities and operations of the County Supervisor of Elections for the ten (10) largest counties in Florida.

The questions included below will serve as the basis for the conversation between our office and the appropriate representatives from your County's Supervisor of Elections.

**County Demographics**

**County:** Orange County, Florida

**Population:** 1.4 million

**Registered Voters:** As of 6/20/2022 – 850,793

**Supervisor of Elections**

**Staffing & Personnel**

**Budgeted Full-Time Employees:** 53 as of FY 22/23

**Budgeted Part-Time Employees:** Between 3,000 and 3,600 depending on the type of Election.

**Are SOE Employees Considered County Employees? If not, please explain:** They are considered County Employees for Benefits. Otherwise, they are sworn Employees of the Supervisor of Elections, a Constitutional Officer of the State of Florida.

**Bargaining Units:** N/A

**Staffing Plans for Elections (Temp Employees, Accessing County Employees, etc.):** All temporary employees, except Poll Workers, are hired through a temporary employment agency. Orange County Board of County Commissioners provides an opportunity to County Employees to sign up to work the polls, in a specific position, on Election Day or to work at a Collection Site on Election night. The Supervisor of Elections handles the recruitment, training and paying of the Poll Workers.

**Funding & Administrative Support**

**Total Adopted Budget (detailed by funding source):** The Orange County Board of County Commissioners fully funds the Supervisor of Elections Office. If we choose to apply for any Federal or State Grant funds, via the Department of State, the County provides the matching funds necessary.

**Support Functions Received from the County (IT, Human Resources, Financial Administration, etc.):** The Orange County Supervisor of Elections Office is totally independent from the Board of County Commissioners. We are required by May 1<sup>st</sup> to submit our annual budget request. The County is required to provide us an office and warehouse space. Our lease expenses are covered by the Board. We are a part of the County Risk Management and Employee Benefit plans. We must budget for these expenses. We have our own attorneys for General Counsel, Contracts and Personnel on retainer. County Attorney does provide support for the County Canvassing Board.

**Support Functions Provided to the County (Financial Disclosures, Outside Employment, etc.):** By statute we are the custodian of Financial Disclosures. We are advisors to the County Redistricting Advisory Committee and the County Charter Review Commission.

### **Operations & Additional Functions**

**Number of Polling Sites:** Election Day voting happens at 223 voting sites.

**Number of Precincts:** We have 258 total precincts for Election Day voting. We do split precincts.

**Number of Satellite/Regional Offices:** Only the one site.

**Number of Owned/Leased Facilities and Their Purpose:** County handles the lease for our office and warehouse. They handle special leasing for Early Voting needs.

**Law Enforcement Support During Elections (contract(s) with Sheriff or Municipal Departments):** Orange County hires Orange County Sheriff Deputies and/or Municipal Law Enforcement officers for traffic control at Early Voting and Election Day sites; for security at the Elections Office while processing Vote-by-Mail Ballots or conducting recounts. We budget and pay for these services.

**If any, List Additional Functions Performed Beyond Statutory Duties:** Municipal Elections

**Contact Person (Name, Title, E-Mail, Phone Number):** Bill Cowles, Orange County Supervisor of Elections, bill@ocfelections.com., direct line 407-254-6500

**If available, please attach the following documents with your response:**

- Table of Organization
- Any Service Agreement(s) with the County
- Any Agreements with other Constitutional Offices
- Any Agreements with other Jurisdictions