

# Memorandum



**Date:** April 30, 2021

**To:** Honorable Chairman Jose "Pepe" Diaz  
and Members, Board of County Commissioners

**From:** Daniella Levine Cava  
Mayor

A handwritten signature in blue ink that reads "Daniella Levine Cava".

**Subject:** Capital Improvement Program Specialized Services A18-MDAD-01 8(A) (4)

My administration is deeply committed to procurement reforms that ensure good government prevails throughout the process. My initial recommendation to restart the process for the Specialized Services Contract RFP centers around leveraging our procurement process to achieve needed reforms and embrace a set of core values that truly reflect our County's commitment to workforce training, strong labor practices, diversity, small business involvement, and resilience.

Through continued conversations and engagement with the top two ranked firms, they have provided written commitment to address the five points outlined in the memo during the contract negotiations. My administration and senior leadership team will also be doing a deep review of the procurement process and proposing needed reforms to achieve the best outcome for our taxpayers. Moving forward, we expect all companies seeking to do business with the County to reflect these core values, as we work to ensure we are leveraging the County's resources to support equitable economic development and a stronger local workforce.

Therefore, I am requesting withdrawal of agenda item 8(A)(4) on the May 4th Board of County Commission meeting agenda. We will resume negotiations with the two proponents and present a final award during the appropriate time for consideration by the Board of County Commissioners.

C: Geri-Bonzon Keenan, Successor County Attorney  
Gerald K. Sanchez, First Assistant County Attorney  
Jess M. McCarty, Executive Assistant County Attorney  
Office of Mayor Senior Staff  
Lester Sola, Aviation Director  
Jennifer Moon, Chief, Office of Policy and Budgetary Affairs  
Adeyinka Majekodunmi, CPA, Commission Auditor  
Melissa Adames, Director, Clerk of the Board  
Eugene Love, Agenda Coordinator