

Memorandum



Date: December 2, 2021

To: Honorable Chairman Jose "Pepe" Diaz
and Members, Board of County Commissioners

From: Daniella Levine Cava *Daniella Levine Cava*
Mayor

Subject: FY 2020-2021 Report of Employee Ideas/Suggestions (Fourth Quarter)

Pursuant to Resolution No. R-777-14, attached is the FY 2020-2021 Fourth Quarter Report (July 1 through September 30, 2021) that provides a list of County employees whose cost-saving or efficiency-maximizing ideas/suggestions have been implemented.

Two (2) ideas have been successfully implemented by County departments. A total of \$5,800 is being awarded to the employees. Attached is a summary of the ideas implemented:

Department	Employee Name	Tangible/ Intangible	Award
Water and Sewer	Albert Pita	Intangible	\$ 800
Water and Sewer	Brian Clingerman	Tangible	\$5,000
Total			\$5,800

These awards are funded by the departments that accepted the ideas and received the resulting benefits. In accordance with Employee Suggestion Program, A.O. 7-8, employees who submit ideas/suggestions that, based on departmental review do not yield tangible savings are eligible to receive between \$50 and \$1,000, and those whose ideas are deemed to yield tangible savings to the County are awarded 10 percent of the projected annual savings, with a maximum of \$5,000.

If you have any questions, please contact Arlene Cuellar, Director, Human Resources Department, at 305-375-1589.

Per Ordinance 14-65, this memorandum will be placed on the next available Board of County Commissioners meeting agenda.

Attachment

- c: Honorable Harvey Ruvlin, Clerk of Courts
- Gerri Bonzon-Keenan, County Attorney
- Gerald K. Sanchez, First Assistant County Attorney
- Jess M. McCarty, Executive Assistant County Attorney
- Office of the Mayor Senior Staff
- Arlene Cuellar, Director, Human Resources Department
- Roy Coley, Director, Water and Sewer Department
- Jennifer Moon, Chief, Policy and Budgetary Affairs
- Yinka Majekodunmi, CPA, Commission Auditor
- Eugene Love, Agenda Coordinator

Employee Ideas Suggestions
Fourth Quarter Year 2020-2021

Department Name	Employee Name	Title	Idea Summary	Reward Issued	Intangible/ Tangible*	Annual Savings
Water and Sewer	Albert Pita	WASD Cares Program	Mr. Pita suggested that WASD collect donations to help eligible WASD customers with emergency water and sewer bill assistance. Developed in partnership with the Community Action and Human Service Department (CAHSD), the WASD Cares Program is already helping those in need as envisioned.	\$ 800	Intangible	
Water and Sewer	Brian Clingerman	Control Scheme Modifications at the North District Wastewater Treatment Plant (NDWTP)	Mr. Clingerman recommended adjustments to various electrical control components and valve calibrations to increase the performance and efficiency of the well pump station at the NDWTP. As a result, the ocean outfall pump station runs less and there is a 20%-25% operational improvement. First year savings on electricity alone totaled \$662,869.	\$5,000	Tangible	\$662,869
				\$5,800		\$662,869