

# Memorandum



**Date:** October 18, 2021

**To:** Honorable Chairman Jose “Pepe” Diaz  
and Members, Board of County Commissioners

**From:** Daniella Levine Cava  
Mayor *Daniella Levine Cava*

**Subject:** Commission Redistricting Software

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As you are aware, the Commission Redistricting process is well underway. The Consultant secured by the Board has released an initial draft of possible Commission District configurations (“Map 1”) dated September 30, 2021. It can be accessed on the County’s Redistricting website at: <https://www.miamidade.gov/global/economy/planning/bcc-redistricting.page>. Over the next few weeks, the Consultant will be facilitating community outreach meetings in each commission district and four regional meetings to elicit input from the public (see attached schedule). The information gleaned from these meetings, as well as discussions with Commissioners to identify communities of interest, will inform future iterations of the draft map.

To allow for broader access to the 2020 Census Data and other pertinent redistricting data, I wanted to take this opportunity to make you aware of the various software options that can be made available to Commission District offices. These options are detailed below:

## **DistrictSolv Software**

DistrictSolv is a redistricting software package that was created by the County’s Redistricting Consultant, ARCBridge, Inc. Use of the software requires ArcGIS capability. As part of the Redistricting Consultant’s contract, the County secured three DistrictSolv ArcGIS extension licenses. The licenses are currently housed within the Department of Regulatory and Economic Resources, Planning Division. Staff from the Planning Division is available, upon request, to review draft plans provided by the Consultant and discuss alternate configurations. Meetings can occur at the Stephen P. Clark Center or District offices.

Additional DistrictSolv licenses can be purchased for \$3,500 per license. Use of the license would also require installation of ArcMap version 10.7.1 software by the County’s Information Technology Department which could be done under the County’s existing software contract and would not have an additional cost. This option may require training for those that are not already familiar with the ArcGIS functions and features. Deployment of this option could take one to two weeks from the time of request due to the software installation requirements.

## **Esri Redistricting Online**

The Esri Redistricting Online application is relatively easy to navigate and does not require access to or knowledge of Geographic Information Systems (GIS). Maps created utilizing the Esri Redistricting Online application are fully compatible with

the Consultant’s software and can be exported as a PDF or ArcGIS shapefile that can be directly incorporated into the Consultant’s software. Details on Esri Redistricting Online can be found at: <https://www.esri.com/en-us/arcgis/products/esri-redistricting/overview>. The cost for the Esri Redistricting software is \$4,500 per year per user. Procurement of the Esri Redistricting Software can occur through the County’s current contract with Esri which would allow for software access to be available within a couple of days from the date of request.

Upon request, up to one (1) DistrictSolv or Esri Redistricting license per District can be funded through the Department of Regulatory and Economic Resources’ existing allocation for the Redistricting effort. Requests should be directed to Kimberly Brown in the Planning Division at [Kimberly.Brown@miamidade.gov](mailto:Kimberly.Brown@miamidade.gov) or (305) 375-4724.

It is recommended that any draft plans be routed for review through the Consultant and Citizens Redistricting Advisory Board. Under the contract approved by the Board, the Consultant is charged with ensuring that each draft and final plan has districts that comply with applicable local, state and federal criteria and ensuring compliance with Section 2 of the Voting Rights Act which specifically includes testing for vote dilution and polarization. Further, the Citizens Redistricting Advisory Board is charged with providing a written report to the Board containing recommendations on each plan proposed by the Consultant based on redistricting factors and criteria contained in Board Resolution No. R-511-04 and any other criteria required by law.

It is anticipated that the Citizens Redistricting Advisory Board will meet in early November to formulate its final report. In order to allow candidates to qualify in the new Commission Districts, final adoption of the boundaries is expected in early December. The Department of Regulatory and Economic Resources will continue to coordinate meetings with staff or the Consultant, upon request, as the effort advances. Please do not hesitate to contact the Department if you would like to schedule a meeting.

If you have questions regarding this information, please contact Lourdes M. Gomez, AICP, Director of Regulatory and Economic Resources at (305) 375-2886 or [Lourdes.Gomez@miamidade.gov](mailto:Lourdes.Gomez@miamidade.gov).

#### Attachment

c: Geri Bonzon-Keenan, County Attorney  
Gerald Sanchez, First Assistant County Attorney  
Jess McCarty, Executive Assistant County Attorney  
Office of the Mayor Senior Staff  
Alex Munox, Director, Internal Services Department  
Lourdes M. Gomez, Director, Department of Regulatory and Economic Resources  
Namita Uppal, Chief Procurement Officer, Internal Services Department  
Yinka Majekodunmi, Commission Auditor

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Jennifer Moon, Chief, Office of Policy and Budgetary Affairs  
Melissa Adames, Director, Clerk of the Board  
Eugene Love, Agenda Coordinator



# PUBLIC NOTICE

## COMMUNITY OUTREACH MEETINGS MIAMI-DADE COUNTY REDISTRICTING EFFORT

In accordance with Miami-Dade County Resolution 511-04 and Section 1.03 of the Home Rule Charter, the County is in the process of updating the Commission District boundaries to comply with applicable federal, state and local requirements. Public meetings will be held throughout the county to provide information and receive input from the public regarding the local redistricting process. Please plan to attend an upcoming Community Outreach Meeting. More information on the County's Redistricting effort can be found at [www.miamidade.gov/global/economy/planning/bcc-redistricting.page](http://www.miamidade.gov/global/economy/planning/bcc-redistricting.page).

<b>District 1 – Commissioner Oliver G. Gilbert, III</b> North Dade Regional Library 2455 NW 183 St October 30, 2021 – 1:30 p.m.	<b>District 2 – Commissioner Jean Monestime</b> North Central Library 9590 NW 27 Ave October 21, 2021 – 6:00 p.m.	<b>District 3 – Commissioner Keon Hardemon</b> Caleb Center 5400 NW 22 Ave, Room 110 October 28, 2021 – 6:00 p.m.
<b>District 4 – Commissioner Sally A. Heyman</b> Virtual Via Zoom* Meeting ID: 819 2387 3299 October 27, 2021 – 4:00 p.m.	<b>District 5 – Commissioner Eileen Higgins</b> Virtual Via Zoom* Meeting ID: 822 4432 4577 October 18, 2021 – 6:00 p.m.	<b>District 6 – Commissioner Rebeca Sosa</b> Virtual Via Zoom* Meeting ID: 868 8642 5647 October 19, 2021 – 6:00 p.m.
<b>District 7 – Commissioner Raquel A. Regalado</b> Virtual Via Zoom* Meeting ID: 879 4307 4660 October 26, 2021 – 6:00 p.m.	<b>District 8 – Commissioner Danielle Cohen Higgins</b> South Dade Regional Library 10750 SW 211 St October 23, 2021 – 2:30 p.m.	<b>District 9 – Commissioner Kionne L. McGhee</b> Virtual Via Zoom* Meeting ID: 854 9537 6914 October 29, 2021 – 6:00 p.m.
<b>District 10 – Commissioner Javier D. Souto</b> West Dade Regional Library 9445 Coral Way October 30, 2021 – 10:00 a.m.	<b>District 11 – Commissioner Joe A. Martinez</b> Virtual Via Zoom* Meeting ID: 839 6309 5616 October 25, 2021 – 6:00 p.m.	<b>District 12 – Commissioner Jose “Pepe” Diaz</b> City of Sweetwater – City Hall 500 SW 109 Ave October 27, 2021 – 6:00 p.m.
<b>District 13 – Commissioner René Garcia</b> Miami-Dade College (Hialeah) 1780 W 49 St October 22, 2021 – 6:00 p.m.	<b>Regional Meetings (Via Zoom)*</b> <b>North - Meeting ID: 830 2916 6225</b> November 6, 2021 – 11:00 a.m. <b>South - Meeting ID: 861 9849 8070</b> November 6, 2021 – 1:30 p.m.	<b>Regional Meetings (Via Zoom)*</b> <b>East - Meeting ID: 876 2323 6772</b> November 6, 2021 – 3:30 p.m. <b>West - Meeting ID: 819 6510 9921</b> November 8, 2021 – 6:00 p.m.

\* Zoom Meetings can be accessed online at [www.zoom.us/join](http://www.zoom.us/join) or by phone at (786)635-1003. All persons are entitled to attend and speak at the meetings. If further information is desired, call 3-1-1 or visit our website at [www.miamidade.gov/global/economy/planning/bcc-redistricting.page](http://www.miamidade.gov/global/economy/planning/bcc-redistricting.page). Multiple members of the Board of County Commissioners and Citizens Redistricting Advisory Board may be present.

Miami-Dade County provides equal access and equal opportunity in employment and does not discriminate on the basis of disability in its programs or services. To request materials in accessible format, sign language interpreters, and/or any accommodation to participate in the meeting, please call 305-372-6779 at least five days in advance to initiate your request.