



MIAMI-DADE COMMISSION ON ETHICS AND PUBLIC TRUST

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MEMORANDUM

TO: Robert Mendoza, Selection Committee Coordinator
Strategic Procurement Department (SPD)

Yaritza Reina, Executive Secretary
Office of the Commission Auditor (OCA)

FROM: Loressa Felix, General Counsel
Commission on Ethics and Public Trust

SUBJECT: INQ 2025-34, Voting Conflict of Interest § 2-11.1(v); Appearances of Impropriety

DATE: April 11, 2025

CC: All COE Legal Staff; Uppal, Namita (SPD); Yinka Majekodunmi OCA; Jannesha Johnson, OCA; Stroman, Vanessa (SPD); Jacobs, Jennifer (Jacobs); Andersen, Kristopher (Jacobs); Rhodes, Jason (Jacobs)

Thank you for contacting the Miami-Dade Commission on Ethics and Public Trust and requesting our guidance regarding the following proposed transaction.

Facts:

We have reviewed your memorandum dated March 18, 2025, which was prepared in connection with the Appointment of Selection Committee for Miami-Dade County Department of Transportation and Public Works Request for Proposals for Asset Management – RFP No. EVN0002328 (Request to add Technical Advisors). The memorandum was prepared in connection with Resolution No. R-449-14, directing the Office of the Commission Auditor (OCA) to conduct background checks on members serving on evaluation/selection committees.

The memorandum noted that members of the selection committee made disclosures on their Neutrality/Disclosure Form that merited submission to the Commission on Ethics for an opinion. Specifically, the memorandum noted the following:

- Jennifer Jacobs, Kristopher Andersen, and David (Jason) Rhodes are employees of Jacobs Engineering. Jacobs Engineering is not a respondent to this solicitation.

We conferred with Ms. Jacobs. She is an Engineering Project Manager for Jacobs Engineering. She has worked in that capacity for 17 years. Ms. Jacobs indicated that she had not been previously employed by any of the respondents to this solicitation nor did she or any of her immediate family members have any relationship with any respondent to the solicitation. She also has no personal or financial interest in any of the respondents. Ms. Jacobs stated that she could be fair and impartial when evaluating the various respondents to this project.

We conferred with Mr. Andersen. He is a Geospatial Program Manager and Geospatial Group Leader for Jacobs Engineering. He has worked in that capacity for Jacobs for the past 10 years. Mr. Andersen indicated that he had not been previously employed by any of the respondents to this solicitation nor did he or any of his immediate family members have any relationship with any respondent to the solicitation. He also has no personal or financial interest in any of the respondents. Mr. Andersen stated that he could be fair and impartial when evaluating the various respondents to this project.

We conferred with Mr. Rhodes. He is a Senior Surveyor and Data Manager for Jacobs Engineering. He has worked in that capacity for over 10 years. Mr. Rhodes indicated that he had not been previously employed by any of the respondents to this solicitation nor did he or any of his immediate family members have any relationship with any respondent to the solicitation. He also has no personal or financial interest in any of the respondents. Mr. Rhodes stated that he could be fair and impartial when evaluating the various respondents to this project.

Discussion:

This agency conducts reviews of these issues under the County Ethics Code, which governs conflicts by members of County advisory and quasi-judicial boards. We also consider whether there is an appearance of impropriety created and make recommendations based on R-449-14 and Ethics Commission Rule of Procedure 2.1(b).

Specifically, Section 2-11.1(v) of the County Ethics Code states that no quasi-judicial personnel or advisory personnel shall vote on any matter presented to an advisory board or quasi-judicial board on which the person sits if the board member will be directly affected by the action of the board on which the member serves and the board member has any of the following relationships with any of the persons or entities appearing before the board: (i) officer, director, partner, of counsel, consultant, employee, fiduciary or beneficiary' or (ii) stock holder, bondholder, debtor or creditor.

It does not appear that any of the listed members would have a voting conflict of interest under Section (v) of the County Ethics Code because none of the members will be directly affected by the vote, nor do they have any of the enumerated relationships with any entity affected by the vote.

Further, as noted above, due to the sensitivity of the procurement process and the need to sustain public confidence in it, this agency also opines concerning whether there may be an appearance of impropriety in a given situation that would justify the removal of a member of an appointed selection committee. *See* Section 2-1067, Miami-Dade County Code, and 2.1(b) of the COE Rules of Procedure.

Ms. Jacobs, Mr. Andersen, and Mr. Rhodes have all indicated no relationship with any respondent to this solicitation. Therefore, given the fact that they have each stated that they could be fair and impartial when evaluating the various respondents to this project, there are no facts to demonstrate a potential conflict or appearance of impropriety. *See* INQ 23-62, INQ 20-136, INQ 18-230, INQ 18-47, INQ 18-21, INQ 17-286, INQ 16-165, and INQ 14-279.

Opinion:

Consequently, we see no reason why Ms. Jacobs, Mr. Andersen, and Mr. Rhodes should not serve on this committee. Neither member has any conflict of interest under the County Ethics Code, or grounds to assert an appearance of impropriety created by their service on this committee.

However, members are reminded that the selection committee, for which they will serve, operates under the County's Cone of Silence, Section 2-11.1(t) of the County Ethics Code. The Cone of Silence puts significant restrictions on oral communications made by Commissioners, County staff, selection committee members, and prospective contractors, as well as their lobbyists and consultants, regarding any procurement matter during the time that the Cone is in effect. All selection committee members will therefore be prohibited under the Cone from communicating with any of the responding entities to this solicitation with which they may currently have interactions regarding ongoing projects.

This opinion is limited to the facts as you presented them to the Commission on Ethics and is limited to an interpretation of the County Ethics Code only and is not intended to interpret state laws. Questions regarding state ethics laws should be addressed to the Florida Commission on Ethics.

We appreciate your consulting with the Commission in order to avoid possible prohibited conflicts of interest. If the facts associated with your inquiry change, please contact us for additional guidance.

INQs are informal ethics opinions provided by the legal staff after being reviewed and approved by the Executive Director. INQs deal with opinions previously addressed in public session by the Ethics Commission or within the plain meaning of the County Ethics Code. RQOs are opinions provided by the Miami-Dade Commission on Ethics and Public Trust when the subject matter is of great public importance or where there is insufficient precedent. While these are informal opinions, covered parties that act contrary to the opinion may be referred to the Advocate for preliminary review or investigation and may be subject to a formal Complaint filed with the Commission on Ethics and Public Trust.