Implementing Order

Implementing Order No.: 4-34

Title: PERMITTING OF FILM AND PHOTO PRODUCTIONS

Ordered: 09/18/2025 **Effective:** 10/1/2025

AUTHORITY:
The Miami-Dade County Home Rule Charter, including among others, Sections 1.01 and 2.02 A, and Section 2-11.14 of the Miami-Dade County Code.

SUPERSEDES:
This Implementing Order supersedes previous Implementing Order 4-34, ordered September 28, 2021 and effective October 1, 2021 .

POLICY:

The responsibility for issuing permits and establishing and collecting fees for use of County property, equipment and personnel by film or photo producers, formerly administered by the Office of the Mayor, is hereby centralized in the Office of Film and Entertainment to provide applicants a single point of contact and expedite permit procedure requirements.

PROCEDURE:

Application for Permission to Produce a Film or Photo

Any person, firm, corporation or association desiring to take still, video, digital or moving pictures that involve use of a camera, special settings, structures or apparatus, or the performance of a cast of persons on property owned by or under the control of Miami- Dade County, Florida or any of its agencies, or within municipalities participating in Miami-Dade County's One Stop Film Permitting process, shall apply to the Office of Film and Entertainment for permission by submitting an Application for Permission to Produce a Film or Photo, subject to the requirements and exceptions within section 2-11.14 of the Code of Miami-Dade County.

INSURANCE:

All applications must be accompanied by a certificate of insurance naming Miami-Dade County, and/or any participating municipality where filming will take place, as a co- insured party. Minimum coverage for general liability including auto liability shall be $1,000,000 with additional coverage required in unusual circumstances.

The applicant shall agree to assume all risks and be solely responsible for damages or injury to property or persons and hold harmless the County, its officers and employees, from any and all claims, suits, losses, damages, or injury.

BOND:

The County may require the Permittee to provide a bond, cash or surety, to insure performance of any agreements or conditions of a Permit. The amount of said bond will be determined by the County Mayor or designee.

FEES:

A non-refundable $150.00 Film or Photo Permit application processing fee will be charged at the time of application for a Film or Photo Permit, which will be valid for a period of 28 days beginning on the first day of production as set forth in the permit application. Productions that exceed the stated 28 day period will require renewal(s) of the Permit at $150.00 per additional 28 day period. Students and faculty filming exclusively for educational purposes are exempt from the application fee. Additional fees will be charged to defray any special costs, exclusive of administrative costs, in providing personnel, equipment, or property for use by film or videotape producers. Fees will be assessed based on detailed information provided by the applicant regarding anticipated use of personnel, equipment, or property. Such fees will be collected at the time the permit is issued. If modification of anticipated permitted activities is necessary, modification of the Permit and the fees will be required.

Productions that exceed the stated 28-day period will require renewal(s) of the Permit at $150.00 per additional 28-day period. Students and faculty filming exclusively for educational purposes are exempt from the application fee. Additional fees will be charged to defray any special costs, exclusive of administrative costs, in providing personnel, equipment, or property for use by producers. Fees will be assessed based on detailed information provided by the applicant regarding anticipated use of personnel, equipment, or property. Such fees will be collected at the time the permit is issued. If modification of anticipated permitted activities is necessary, modification of the Permit and the fees will be required.

COMPLIANCE WITH PERMITTED ACTIVITIES:

Office of Film and Entertainment personnel or their designated representatives may be present at the site of any production using County personnel, equipment, or property. Such representatives may order production to cease, upon determination that such activities: unduly impede government business or public access; conflict with previously scheduled activities; imperil public safety; violate provisions of the permit. The County Mayor shall determine whether or not such activities shall be permitted to resume.

This Implementing Order is hereby submitted to the Board of County Commissioners of Miami-Dade County, Florida.

Approved by the County Attorney
as to form and legal sufficiency ___